



**Messiah Lutheran Preschool
at Eagle Creek
2014-2015 Preschool
Registration Form**

<i>Office Use – make copies of all checks</i>	
Date Received: _____	Check # _____ \$ _____
\$ _____	applies to: _____
\$ _____	applies to: _____
\$ _____	applies to: _____
\$ _____	applies to: _____
\$ _____	applies to: _____

Child's Name: _____
Last
First
M.I.
Gender

Address: _____
Street
City
Zip

Child's Birth Date: ____ / ____ / ____ Preferred Name: _____ Home Ph: _____

Mother's Name: _____ Cell Phone: _____

Email address: _____

Employed by: _____ Work Phone: _____

Father's Name: _____ Cell Phone: _____

Employed by: _____ Work Phone: _____

Emergency Contact Information

In the event of an emergency, please name others to contact:

Name: _____ Daytime Phone: _____

Name: _____ Daytime Phone: _____

Name of Child's Physician: _____ Daytime Phone: _____

Hospital Preference: _____

If my child is injured and Messiah cannot reach me, I give permission for the staff to contact the doctor or the hospital directly and/or to transport my child, if necessary. Every attempt will be made to reach the parent(s) first. (check one)
 Yes _____ No _____

Describe any health problems, physical handicaps or allergies of this child:

Family's Church Denominational Affiliation: _____

Local Church Home: _____

Baptized (check one): Yes _____ No _____

Family Background/Status

Language, other than English, spoken by student: _____ parents: _____

Parents are: _____ together _____ separated _____ divorced

Mother is: _____ living _____ deceased _____ remarried **Father is:** _____ living _____ deceased _____ remarried

Ethnic Background: _____ Caucasian _____ African American _____ Hispanic _____ Asian
 _____ Native American _____ Other: _____

If this child is adopted, does the child know? _____

Child lives in the home with: _____ mother _____ father _____ stepmother _____ stepfather _____ guardian
 _____ grandparent(s) _____ others, please list

Please list names and ages of brothers and/or sisters who live in the home:

Name: _____ Age: _____

Name: _____ Age: _____

Name: _____ Age: _____

Name: _____ Age: _____

Comments: _____

Tuition / Preschool Classes:

Please check the class for which you are enrolling your child. Children must be of age by August 1.

Messiah Members receive a 20% tuition discount. Preschool families receive a 10% discount on the second/third child enrolled and full time extended care students only.

	2 year old	M/W/F 9:00 – 12:00 pm	\$170.00 / month
	2 year old	T/Th 9:00 – 12:00 pm	\$135.00 / month
	3 year old	M/W/F 9:00 – 12:00 pm	\$165.00 / month
	3 year old	M/W/F 9:00 – 1:30 pm	\$245.00/ month
	3 year old	T/Th 9:00 – 12:00 pm	\$125.00 / month
	3 year old	T/Th 9:00 – 1:30 pm	\$165.00/ month
	4 year old	M/W/F 9:00 – 12:00 pm	\$165.00 / month
	4 year old	M/W/F 9:00 – 1:30 pm	\$245.00/ month
	4 year old	T/Th 9:00 – 1:30 pm	\$165.00 / month

All children in the 9:00 am - 1:30 pm classes need to bring a sack lunch.

Noon-1:30 class time will include 30 minute lunch time and an hour of enrichment. Enrichment class will include activities such as science, art, drama, music, literature, cooking, etc.

Tuition / Extended Care

Full Day: Full Time Weekly Rates	Monday – Friday	7:00am – 6:00pm
2 year olds – includes PS classes	\$160.00 weekly	
3 & 4 year olds – includes PS classes and special enrichment activities after lunch	\$145.00 weekly	

Full Day: Daily Rates	7:00 am – 6:00 pm
<ul style="list-style-type: none"> Day/Days should stay consistent from week to week. Please choose either Mon, Wed & Fri OR Tues & Thurs Preschool Class 	
2 year olds – includes PS classes	\$42.00 daily
3 & 4 year olds – includes PS classes	\$38.00 daily

Before Preschool Extended Care	7:00 – 9:00 am	\$10.00 daily
After Preschool Extended Care	1:30 pm – 6:00 pm	\$16.00 daily
Occasional use of Exented Care	Hourly rate	\$6.00 / hr per child
Minimum charge for All Extended Care		1 hour

Check days and time(s) you wish to enroll in the box below:

	Monday	Tuesday	Wednesday	Thursday	Friday
7am – 9 am					
12 – 6 pm					
1:30 – 6 pm					
7 am – 6 pm					

Signature required on next page.

During Extended Care hours, ages will be mixed to maintain appropriate ratios.

Dates we will be in operation are from August 18 to May 15.

Dates Preschool and Extended Care will close: Sept 1 for Labor Day; Oct. 23-24 for Fall Break; Nov 27 & 28 for Thanksgiving; Dec. 22 – Jan 2 for Christmas; Mar 30 – Apr 3 Spring Break. Extended Care will be open for all other holidays.

Registration fee and two weeks tuition for May are due for all extended care options at the time of registration. One month's notice is required before withdrawing.

Permission to participate in field trips I understand that my child will have the opportunity to join in periodic field trips with the school program. I give permission for my child to go on scheduled field trips – drivers are needed. I understand that car seats will be used. Permission granted: Yes____ No____

Car Pool Information: Messiah does not allow children to be picked up by individuals other than his or her parents, unless you call us or leave us written permission. If other adults will be picking up your child regularly, please list their names below.

Name of Adult

Phone Number

Photo Release: Messiah occasionally places photos of the children, taken during class activities, in the local papers as part of our publicity. I give permission for Messiah Lutheran Preschool to use my child's photo for publicity purpose. Yes____ No____

Photo Release In-House: Messiah occasionally places photos of the children, taken during class activities, in newsletters and for other in-house purposes (i.e. parent newsletter, classroom bulletin boards, emails, etc.). I give permission for Messiah Lutheran Preschool to use my child's photo for in-house purposes. Yes____ No____

Messiah Lutheran Preschool admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. Our program does not discriminate on the basis of race, color or national and ethnic origin in administration of its educational policies and other school-administered programs.

Registration fees must accompany this form: This fee is non-refundable after June 2, 2014.

- All Preschool Classes: \$100 (\$125 after May 16)

One month's tuition which covers August and May of the 2014-2015 school year is due at registration.

One month's notice is required before withdrawing.

This registration is to enroll my child in the Christian School program of Messiah Lutheran Church at Eagle Creek for the school year of 2014-2015 (or the remaining portion thereof). If it should be necessary to withdraw my child, it is agreed that a thirty-day written notice will be given (except in the case of serious illness).

Preschool Classes: It is agreed that a monthly tuition of \$_____ will be paid before the 1st of each month prior to the child's attendance. (i.e., end of August for the 1st of September). Payments made after the 5th of the month will incur a \$10 late fee.

Extended Care: It is agreed that a bi-monthly tuition of \$_____ will be paid before the 1st and 15th of each month prior to the child's attendance. (i.e., end of August for the 1st of September). Payments made after the 5th and the 20th of the month will incur a \$10 late fee.

All Classes:

A payment schedule will be provided after your child has enrolled. Payment by check is preferred and should be made payable to "Messiah Lutheran Preschool".

It is also agreed that the parent or guardian will comply with all Indiana Board of Health regulations and all school regulations pertaining to enrollment in this school.

It is understood that the Pastor(s) and the Mission Team, in determining the needs for the ministry of Messiah Lutheran Church at Eagle Creek and School, may use this form for information.

Signed: _____ Date: _____

Parent or Guardian